



**Contractual Position  
No Benefits**

**Recruitment For:** Accountant II (# MPAS -3)

**Salary Range:** Hourly Rate: \$18.23 - \$28.72 Equivalent to Salary Grade 15  
Hiring Range: \$18.23 - \$28.72

**Closing Date:** March 12, 2010

**Position Duties:** The main purpose of this position is to perform various accounting functions in the Payroll Maintenance and Collection Unit of the Data Control Division.

**Minimum Qualifications:**

**Education:** A bachelor's degree in Accounting from an accredited college or university or a bachelor's degree from an accredited college or university with 30 credit hours in Accounting and related courses, including or supplemented by three credit hours in auditing.

**Experience:** Two years of experience examining, analyzing and interpreting accounting systems, records and reports by applying generally accepted accounting principles.

**Notes:**

1. Applicants who have met the requirements for admission to the CPA examination prior to July 1, 1974 will be considered to have met the educational requirement referenced above.
2. Possession of a certificate as a Certified Public Accountant or master's degree in accounting from an accredited college or university may be substituted for one year of the required general accounting experience.
3. Applicants may substitute one year of professional auditing experience for one year of general accounting experience.

**Application Process:** Due to the confidential nature of work, the selected candidate must undergo and pass a background check which includes fingerprinting. Send a Maryland State Application (MS-100) to Maryland State Retirement Agency, Office of Human Resources, Accountant II #MPAS -3, 120 E. Baltimore Street, Baltimore, MD 21202 or [careers@sra.state.md.us](mailto:careers@sra.state.md.us) on or before the close of business of March 12, 2010. **No resumes will be accepted as a part of this application.** MS-100 applications are available at the Department of Budget and Management's website,

**[www.dbm.state.md.us](http://www.dbm.state.md.us), under Job Seekers, or call (410) 625-5539. Reasonable accommodations will be provided to qualified individuals with disabilities upon request. Your request must be submitted in writing with your application. TTY users, call via the Maryland Relay Service.EOE**